



Meeting Minutes

QF-HR-08

Meeting No.	7 th Developers Coordination Meeting	Meeting Date	Thursday July 08 2021
			Start at 11:30 AM, End at 11.57AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Attendees

	Name	Company		Name	Company
1	Mohamed Taha	Scatec & ES Community	10	Ahmed Gaber	Voltalia
2	Patricia Gimenez	Alcazar & ES Community	11	Mahmoud Zidan	Infinity
3	Riham Younis	Firnas Shuman	12	Moataz Bayomi	Gila
4	Ahmed Abdelaziz	Firnas Shuman	13	Ahmed Bakr	FMC
5	Abdelrahman Nasr	Sterling & Wilson	14	Abdelaziz Mahmoud	FMC
6	Farrag Sabry	TAQA	15	Mahmoud Hussein	FMC
7	Ahmed Bahaa	SPV	16	Zarifa Mostafa	FMC
8	Samaher Gamal	Alcazar	17	Noha Hazim	FMC
9	Ahmed Sedeek	Alcazar			

Item	Description of Discussion
1	<p>Comments of last DeveCo (Replies and Updates)</p> <p>1. Enquiry from Scatec about Wastewater receipt Wastewater documents are : <ul style="list-style-type: none"> Register signed from white care supervisor, environmental manager and water and wastewater manager . This register contains plot name, vehicle no. which delivered water from FMC to New Aswan . So if you want to track or share it with lenders, you can request this documents from water and water water supervisor and will sign it , it will show the total amount per month . <ul style="list-style-type: none"> Copy of receipt . So you can compare how many trucks you requested per month and what is the big trucks take sewage to New Aswan . You will have the receipts from small trucks, and will have receipt from final destination .</p> <p>2. Enquiry from Alcazar team about Removing of soil piles on roads on road No. 2 and H At the same day all piles were compacted . No piles on roads .</p>

FMC Services Recap:

➤ **Road Maintenance**

- Last month worked for road no.3 and road no.4 , and finished their maintenance .
 - Other roads were finished their repair .
- Working for road maintenance according to our plan .

➤ **Waste Management**

- Quantities of waste collected in June 2021:

Plot	Percentage	Plot	Percentage
Voltalia	1%	Scatec	9%
Alfa Solar	1%	Sterling	9%
Access	3%	FMC	16%
ENERRAY	5%	Nomac	17%
Infinity	6%	Alcazar	26%
Acciona	7%		

- Recyclable materials quantities (kg) :

Type	Quantity (kg)	Type	Quantity (kg)
Metal	2%	RDF	18%
Wood	4%	Plastic	28%
Cardboard	5%	Paper	30%
Organic Waste	13%		

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Type of Waste	Paper	Cardboard	Plastic	RDF	Organic Waste	Wood	Metal
Quantities (Kg)	528	80	456	298	219	60	10

➤ **Water and Wastewater Management**

- No Accidents were reported related to water and wastewater.
- GPS tracking system is working well, and we share the ID and password with any of the developer according to the request.

#	Amount of wastewater disposed from the park (m ³)	Amount of water delivered to the park (m ³)
Total	1077	1088

➤ **Pest Control Activities**

- FMC do Pest control activities only for FMC Premises , waste area , police area and surround fence .
- This service is already available in FMC, and FMC already work for 7 plots in the park .
- Last day found a snake in FMC . It is the same type of which have informed from some plots before, but it is not poisonous .

HSE statistics

Reminder about statics which you must to share with Occupational health and safety in Daraw .

HS Statistics

All plots need to share their statistics with Occupational health and safety in Daraw. In the period From 1/7/2021 to 15/7/2021 according to the following:

1- If the Manpower **(from 1 to 15) workers** **No statistics are needed.**

2- If the Manpower from **(from 15 to 49) workers**, you should share only **one template.**

3- If the Manpower from **(more than 50) workers**, you should share only **four template.**

You must deliver them by hand to Daraw office

Environmental Documents

You need to update your:-

- **Environmental register.**
- **Hazardous waste register**

You should keep them onsite only for if there is a visit from EEAA.

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Incidents/Accidents

- On 24th of June, There was an accident on electricity substation No. 1.
- FMC firefighting team and HSE team was there on time the fire has been extinguished .

Learning Lessons

- We need support from BDEA & ES Community to perform drills with the four substations because the situation is miserable there . Weren't any fire fighting or health and safety teams .
- We should have alarm system to be contacted between these station and FMC because they didn't communicate with us , just we showed the fire and go directly .

Community Liaison and Labor compliance.

➤ **Community Liaison and Labor compliance (CSR)**

- Awarding the local Market Renovation to a local company.
- BSDA CSR office worked with 3 Benbani Civil Society Organizations to implement a 3 months training on weaving with knitting frame for women from in cooperation with El Bulldozer Foundation .
- SPV cooperates with women from Benban local community and Ministry of Natural Reserves in Aswan to produce Environment friendly bags
- BSDA CSR office organizes an environmental awareness session in cooperation with SPV and Environmental Affairs Agency (Nature reserve Authorization).

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FMC Contact List

- **FMC Emergency lines**
01102499313
01102599303
- **Grievance Hot line**
01102545313
- For comments, recommendations, feedback and complaints
support@healthsafetyhome.com

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Questions

Q 1.a: Regarding water and wastewater register and receipts , If anyone needs a copy Can reach out FMC ? (Alcazar)

A: Yes, anyone can have a copy from receipts for any month .

Q 1.b: Is this register included the Monthly Report ? (Alcazar)

**A : Register is included the monthly report from the first month till now .
Receipts will start to share it from the next month .**

Q 2: Asking about pest control diagram ? (Alcazar)

A : For the 1st visit , we install and implemented the traps .

Blue line → 2nd visit for monitoring the amount of the infected traps .

Red line → 3rd visit .

Orange line → last visit .

